

OKLAHOMA CITY COMMUNITY COLLEGE

Prospective Occupational Therapy Assistant Student

Dear Student:

Thank you for your interest in our Occupational Therapy Assistant (OTA) Program. The profession of Occupational Therapy offers a career that is quite varied and fulfilling.

Beginning fall 2008, a new OTA curriculum was implemented. The new curriculum has increased to 72/73 credit hours and reinforces the new educational Standards set forth by the Accreditation Council for Occupational Therapy Education (ACOTE). This is an exciting time in the profession of Occupational Therapy and the Occupational Therapy Assistant Program at Oklahoma City Community College.

The OTA courses are scheduled at convenient times to assist individuals in meeting their varied lifestyle/responsibilities external to the College.

Integral to the OTA Program are **Level I** and **Level II Fieldwork** experiences. Designed to complement classroom instruction, the fieldwork experiences are located in a wide variety of clinical settings in the Oklahoma City area and throughout the State of Oklahoma. **Level I Fieldwork** experiences occur throughout the first three semesters (including summer) and are scheduled outside of the normal OTA classroom hours. **Level II Fieldwork** occurs during the last semester. Level II Fieldwork experiences (Fieldwork IIA and Fieldwork IIB) are full time, on-site clinical assignments for eight weeks each (16 weeks total).

You must formally apply to be admitted to the Occupational Therapy Assistant Program before you can take OTA courses. You may pick up an Occupational Therapy Assistant Application from the Office of Recruitment and Admissions or call (405) 682-7580 and one will be mailed out to you. The application must be signed by an Academic Advisor before it is submitted.

It is strongly encouraged that prospective students for the OTA Program make an appointment to visit with Ms. Claire Echols, Academic Advising Coordinator for Health

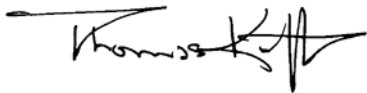
Professions. Ms. Echols office is room 219 in the Health Professions Center (HPC). Her phone number is (405) 682-1611 ext. 7729.

Applications for admission to the OTA Program in fall 2012 will have a deadline published in OCCC's *2011-2012 College Catalog*.

The attached sheets will provide you with specific information regarding basic application requirements along with credentialing, certification, and licensing information.

If you have further questions or concerns please call the Division of Health Professions at (405) 682-7507, or the Office of Academic Advising at (405) 682-7535.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Kraft", with a stylized flourish at the end.

Thomas Kraft, M.Ed., OTR/L
Program Director/Professor, Occupational Therapy Assistant Program

OCCUPATIONAL THERAPY ASSISTANT PROGRAM
OKLAHOMA CITY COMMUNITY COLLEGE
7777 S. MAY AVENUE
OKLAHOMA CITY, OK 73159
(405) 682-7506 OR (405) 682-1611 ext. 7227

GENERAL INFORMATION

Students interested in entering the Occupational Therapy Assistant Program (OTA) must make formal application to the program in addition to enrolling at Oklahoma City Community College. New students are accepted into the Occupational Therapy Assistant program in the fall semester of each year.

GRADUATION, CERTIFICATION AND LICENSURE

The Occupational Therapy Assistant Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA). Graduates of the program will sit for a national certification examination for the Occupational Therapy Assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). Most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Oklahoma requires state licensure based on successful completion of the national exam.

In the State of Oklahoma, the COTA must be licensed to practice by the Board of Medical Licensure and Supervision.

Graduation, certification and licensure are three (3) separate steps, and are the responsibility of the student.

A felony conviction may affect a graduate's ability to sit for the NBCOT Certified Occupational Therapy Assistant (COTA) Examination and/or attain state licensure. Please contact NBCOT and the Oklahoma Board of Medical Licensure and Supervision for further information.

Address information:

NBCOT (National Board for Certification in Occupational Therapy)
12 S. Summit Avenue, - Suite 100
Gaithersburg, MD 20877-4150
(301) 990-7979
Fax: (301) 869-8492
www.nbcot.org

Oklahoma Board of Medical Licensure and Supervision
101 NE 51st Street or PO Box 18256
Oklahoma City, OK 73105 Oklahoma City, OK 73154-0256
(405) 962-1400
Fax: (405) 962-1400
www.okmedicalboard.org

Accreditation Council for Occupational Therapy Education (ACOTE)
ACOTE c/o AOTA
P.O. Box 31220
Bethesda, MD. 20824-1220
(301) 652-2682
www.aota.org
www.acoteonline.org

Please note:

1. Due to clinical agency requirements, all students must obtain an extensive, nationwide Background Report which includes, but is not limited to, Oklahoma State Bureau of Investigation (OSBI) searches for sex offender, violent offender, and criminal history. The background report must occur within 3 months prior to the first day of class.

The procedure and fee (\$65.00) are explained in the handout- **“GroupOne Services Student Background Check Instructions”**, available at the Division of Health Professions office.

NOTE: Students who complete the Background Report process and have a subsequent break in enrollment at OCCC will be required to complete a new Background Report before participating in a clinical rotation at any facility.

2. Drug Testing is also required for all students in the Division of Health Professions. Each student will receive a random drug test prior to the first clinical assignment. The \$40.00 fee will be included with your tuition and fees. Any break in continuous enrollment will require an additional random test.

The Division of Health Professions policy also stipulates that, if a student has a non-negative drug test one time, he/she may reapply to any of the Division programs. If there is a second non-negative result, there will be no additional opportunities to enroll in OCCC Division of Health Professions programs.

3. Information regarding these requirements and the procedures for accessing and submitting the required information will be forwarded to those students selected for admission. Prior to selection for admission, if you desire more information regarding the required background reports/checks or the mandatory drug testing, feel free to contact the Division of Health Professions at (405) 682-7507.

CONTINUATION IN THE OTA PROGRAM

All OTA enrollments must be approved by an OTA program faculty advisor. A student may continue in the Occupational Therapy Assistant program if the following conditions are met:

1. **Each OTA class must be passed with a grade of “C” or higher** before a student is allowed to enroll for the following semester courses.
2. A student that does not earn a “C” in an OTA course must wait until the same course is offered again, retake and pass before taking OTA courses designated for a more advanced semester.
3. If a student is unsuccessful in an OTA course (**except Level II Fieldwork - II A and II B**) the course may be retaken two (2) additional times to achieve success. If the OTA class is not successfully completed the third time, the student will not be allowed to continue with OTA classes and will be dropped from the program.
4. An unsuccessful **Level II Fieldwork (II A or II B)** may be repeated only (1) time. If the second attempt is unsuccessful, the student will be unable to continue in the OTA Program.

OCCUPATIONAL THERAPY ASSISTANT PROGRAM ESTIMATED COSTS

Tuition and Fees (Instate resident) fall 2011

\$95/credit hour x 73 credit hours	\$6,935.00
Liability & Health Insurance (\$47.73 per year for 2 years)	95.46
Applications/Records Processing Fee	25.00

Equipment and Supplies

Clinical Uniform (Navy Polo, Khaki/Tan Slacks, Footwear)	80.00
Name tag	8.00
Program books	1,000.00
General education and related course books	900.00
Classroom activities and lab supplies	112.00
Fieldwork evaluation forms (2)	8.00
Student membership in AOTA and OOTA (2 years)	200.00

Health Requirements

Bloodborne Pathogen and CPR Training (\$25.00 - \$50.00) (Textbook is additional cost)	50.00
Immunizations	varies

Background Checks & Drug Testing

Nationwide Background Report Through GroupOne Systems which includes Oklahoma State Bureau of Investigation (OSBI) searches.	65.00
Drug Test	40.00

Graduation Expenses

Cap and Gown	25.00
Application for certification exam with state score report	560.00
Application for licensure	<u>100.00</u>

Approximate Total for Instate Residents \$10,203.46

The above costs are approximate and are subject to change. Cost of transportation to the College and to fieldwork facilities has not been included. Individual costs such as child-care also were not listed.

(7-1-11)

Note: See next page for OTA Program Requirements List

**OCCUPATIONAL THERAPY ASSISTANT PROGRAM
REQUIREMENT LIST – FALL 2011**

ITEM	EXPLANATION	COST
IMMUNIZATIONS*	<p>Tuberculosis (T.B. or PPD)</p> <ul style="list-style-type: none"> • Two negative TB's required initially and then renewed with one additional TB annually OR • Documented positive TB test with documented negative chest x-ray AND negative annual review of symptoms which will remain current the entire semester AND release for public contact signed by Health Department. <p style="text-align: center;"><u>The test must remain current the entire semester.</u></p> <p><i>Note: You must get TB before MMR or Varicella for accuracy of results</i></p>	varies
	<p>MMR - (measles, mumps, rubella)</p> <ul style="list-style-type: none"> • Two MMR vaccinations OR • A positive titer for each. <p>(exception: individuals born before 1-1-57 required to provide only one MMR or proof of immunity to Mumps only)</p>	varies
	<p>Varicella (Chicken Pox)</p> <ul style="list-style-type: none"> • A positive Varicella titer OR • 2 Varicella vaccinations 	varies
	<p>Hepatitis – B</p> <ul style="list-style-type: none"> • Complete series (three (3) shots) of vaccinations against Hepatitis – B OR • A signed letter of declination OR • A positive titer 	varies
LIABILITY INSURANCE*	All students enrolled in coursework that has a clinical component must have medical malpractice liability, professional liability, and accident health. Insurance is purchased through the OCCC Bursar office. A copy of the receipt must be included with your packet.	\$47.73
BACKGROUND CHECKS *	<p>Due to clinical agency requirements, all students must obtain an extensive, nationwide Background Report which includes, but is not limited to, Oklahoma State Bureau of Investigation (OSBI) searches for sex offender, violent offender, and criminal history. The background report must occur within 3 months prior to the first day of class. The procedure and fee (\$65.00) are explained in the enclosed handout “GroupOne Services Student Background Check Instructions” document.</p> <p>NOTE: Students who complete the Background Report process and have a subsequent break in enrollment at OCCC will be required to complete a new Background Report before participating in a clinical rotation at any facility.</p>	\$65.00 (GroupOne)

DRUG TESTING*	Drug Testing is also required for all students in the Division of Health Professions. Each student will receive a random drug test prior to the first clinical assignment. The \$40.00 fee will be included with your tuition and fees. Any break in continuous enrollment will require an additional random test. The Health Professions Division policy also stipulates that, if a student has a non-negative drug test one time, he/she may reapply to any of the Division programs. If there is a second non-negative result, there will be no additional opportunities to enroll in OCCC Division programs.	\$40.00 (Drug Test)
C.P.R. TRAINING <i>(Must be American Heart Association - Healthcare Provider)</i>	C.P.R. Training (all levels) is required and offered in a one-day format. Classes are available through Recreation and Community Service at (405) 682-7560 and through Health Professions Division Office at (405) 682-7507. Documentation of successful completion of this training must be included with your packet.	\$25.00 to \$50.00
BLOODBORNE PATHOGEN TRAINING*	Training in Bloodborne Pathogens will be given at the new student orientation or during the first two weeks of class. Documentation of successful completion of the training must be included with your packet.	
CLASSROOM AND LABORATORY SUPPLIES	1. Activities and lab supplies as directed by the instructor(s). 2. Goniometer 3. Computer supplies	\$40.00 to \$60.00 \$22.00 \$30.00
CLINICAL UNIFORM AND SUPPLIES <i>(more information available from OTA program faculty)</i>	1. Clinical uniform consists of navy polo, khaki/tan slacks, footwear. 2. Name Tag 3. Level II Fieldwork Evaluation Forms (2)	Varies \$8.00 \$8.00

*All requirements must be completed prior to the end of the 3rd week of class.

Note:

Upon successful completion of the OTA Program, graduates are eligible to apply to sit for the Certified Occupational Therapy Assistant (COTA) certification examination offered through the National Board for Certification in Occupational Therapy, Inc. Currently, the approximate cost of the examination and score report is \$560.00.

Additionally, application for licensure in the State of Oklahoma is \$100.00.

Fall 2008 OTA Curriculum
Full Time Traditional Track

(Note: Fall 2008 references new/revised curriculum implementation date.)

Freshman Year Suggested Entry - Summer Semester			
Prefix	Number	Course Title	Credit Hours
BIO	1314	Human Anatomy and Physiology I	4
TOTAL			4

Freshman Year First Semester			
Prefix	Number	Course Title	Credit Hours
OTA	1112	Application of Leisure Occupation	2
OTA	1123	Historical and Contemporary Foundations in Occupational Therapy	3
OTA	1223	Human Conditions Impacting Occupation	3
SOC	2143	Minorities, Ethnicity, and Cultural Diversity	3
BIO	1414	Human Anatomy and Physiology II	4
ENGL	1113	English Composition I	3
SCL	1001	Success in College and Life	1
TOTAL			19

Freshman Year Second Semester			
Prefix	Number	Course Title	Credit Hours
OTA	1122	Performance in Activities of Daily Living	2
OTA	1213	Movement and Therapeutic Interventions	3
OTA	1233	Occupational Performance – Birth through Adolescence	3
OTA	1252	Group Dynamics	2
PSY	1113	Introduction to Psychology	3
ENGL	1233	Report Writing	3
TOTAL			16

Fall 2008 OTA Curriculum continued
Full Time Traditional Track

Freshman Year Summer Semester (prior to Second Year)			
Prefix	Number	Course Title	Credit Hours
OTA	1242	Occupational Therapy Service Skills	2
OTA	1263	Occupational Performance – Adult Lifespan	3
PSY	2403	Developmental Psychology	3
		TOTAL	8

Sophomore Year First Semester			
Prefix	Number	Course Title	Credit Hours
OTA	2141	Special Topics and Fieldwork	1
OTA	2153	Occupational Therapy for Psychosocial Conditions	3
OTA	2164	Occupational Therapy for Physical Conditions	4
MATH	1503	Contemporary Mathematics	3
HIST	1493	U.S. History Since the Civil War	3
		TOTAL	14

Sophomore Year Second Semester			
Prefix	Number	Course Title	Credit Hours
OTA	2143	Professional Development and Support	3
OTA	2253	Fieldwork II A	3
OTA	2263	Fieldwork II B	3
POLSC	1113	American Federal Government	3
		TOTAL	12

Total Credit Hours 72-73

Note: All OTA courses require a minimum final grade of “C”.

CURRICULUM LISTING
Fall 2008 OTA Curriculum

MAJOR COURSES	CREDIT HOURS
OTA 1112 Application of Leisure Occupation	2
OTA 1122 Performance in Activities of Daily Living	2
OTA 1123 Historical and Contemporary Foundations in Occupational Therapy	3
OTA 1213 Movement and Therapeutic Interventions	3
OTA 1223 Human Conditions Impacting Occupation	3
OTA 1233 Occupational Performance – Birth through Adolescence	3
OTA 1242 Occupational Therapy Service Skills	2
OTA 1252 Group Dynamics	2
OTA 1263 Occupational Performance – Adult Lifespan	3
OTA 2141 Special Topics and Fieldwork	1
OTA 2143 Professional Development and Support	3
OTA 2153 Occupational Therapy for Psychosocial Conditions	3
OTA 2164 Occupational Therapy for Physical Conditions	4
OTA 2253 Fieldwork II A	3
OTA 2263 Fieldwork II B	3
TOTAL	40

Note: All OTA courses require a minimum grade of “C”.

Fall 2008 OTA Curriculum continued

GENERAL EDUCATION COURSES			CREDIT HOURS
ENGL	1113	English Composition I	3
ENGL	1233	Report Writing	3
PSY	1113	Introduction to Psychology	3
SOC	2143	Minorities, Ethnicity, and Cultural Diversity	3
HIST	1493	U.S. History Since the Civil War	3
POLSC	1113	American Federal Government	3
TOTAL			18

SUPPORT COURSES			CREDIT HOURS
BIO	1314	Human Anatomy and Physiology I	4
BIO	1414	Human Anatomy and Physiology II	4
PSY	2403	Developmental Psychology	3
MATH	1503	Contemporary Mathematics	3
SCL	1001	Success in College and Life	1
TOTAL			15

TOTAL CREDIT HOURS 72-73